

SECRET

Approved For Release 2003/12/03 : CIA-RDP55-00037A000200020009-5

CONFIDENTIAL

29 October 1953

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Report #43
Assessment and Evaluation Staff
21-27 October 1953

I. NEW ACTIVITIES

1. Office of the Chief

a. Chief, A & E, [] presented lectures to the ITC. 25X1

b. [] of the Classification Division in Personnel, visited A & E to initiate the classification survey.

2. Training Evaluation Branch

a. Training evaluation reports for the following courses were disseminated during the week. The number of reports distributed is shown opposite the name of each course, and the number of memoranda written is indicated.

BIC(CS) #4 96 (18 memoranda)
Clerical Induction 45

3. Statistics: Assessment and Research Branches

a. Assessment cases scheduled for the week 11
b. Assessments performed 11
c. Assessment cases written 1
d. Assessment cases to be written 15*
e. Professional Trainee (JOT) tests administered 1
f. Language tests administered 11
g. Cases scheduled for the future:
 Assessment 5
 JOT 0
 Language 10
h. Pre-training and EOD test batteries administered 42

II. OLD ACTIVITIES

1. Office of the Chief

a. The proposed initial PER being developed for the Professional Selection Panel (now CIA Selection Board) has been completed and will be discussed at the next meeting of the Board, to be held Tuesday,

November 3, 1953
Approved For Release 2003/12/03 : CIA-RDP55-00037A000200020009-5

*Includes 10 JOT's.

SECRET

JOB NO. BOX NO. FLD NO. DOC. NO. 7 NO CHANGE
IN CLASS/ DECLASS/ CLASS CHANGED TO: TS S C RET. JUST. ZZ
NEXT REV DATE 29 REV DATE 11/29 REVIEWED
NO. PGS 2 CREATION DATE 11/29 ORG COMP 11 OPI 11 ORG CLASS S
REV CLASS C REV COORD. AUTH: HR 70-3

This document part of classified integrated file. NAME CHECK required prior to individual classification action.

~~SECRET~~

~~CONFIDENTIAL~~

2. Training Evaluation Branch

a. The workshop with the BIC(CS) instructors has been completed. As a result of the workshop, close coordination between the instructional and A & E staffs has been achieved. The two staffs will work very closely in the preparation of examinations.



Chief

Assessment and Evaluation Staff

25X1

~~CONFIDENTIAL~~

~~SECRET~~